

LEARNING OBJECTIVES

Unit	COMMUNICATION GOALS	VOCABULARY	GRAMMAR	CONVERSATION STRATEGIES	LISTENING / PRONUNCIATION	READING	WRITING / SOFT SKILLS BOOSTER
<div>1</div> <div>Becoming Culturally Literate</div> <div>page 1</div>	<ul style="list-style-type: none">Introduce people who may have something in commonMake small talkDevelop cultural awarenessDiscuss gender and culture	<ul style="list-style-type: none">Manners and etiquette	<ul style="list-style-type: none">Modals <u>must</u>, <u>may</u>, and <u>might</u>Tag questions: Use and form <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Expressing possibility with <u>maybe</u>Drawing conclusions with <u>probably</u> and <u>most likely</u>Modals: common errors<u>Can</u> and <u>be able to</u>: present and past<u>Be able to</u>: present perfectTag questions: short answers (expansion)	<ul style="list-style-type: none">Express enthusiasm for a happy discoveryExpress pleasure to discover a connection with “What a coincidence!”Acknowledge a minor errorPolitely introduce a correction to someone’s assumption with “Actually, ...”Ask about proper addressTalk about the weather to begin a conversation with someone you don’t knowUse question tags to encourage someone to make small talkAnswer a “Do you mind ...?” question with “Absolutely not” to indicate agreement	<div>Listening Skills<ul style="list-style-type: none">Listen for main ideasListen to summarize</div> <div>Pronunciation<ul style="list-style-type: none">Rising intonation of tag questionsFalling intonation of tag questions</div>	<div>Texts<ul style="list-style-type: none">A questionnaire about formalityAn illustrated conversationA questionnaire about your cultureLetters asking for adviceA graph about paid and unpaid work</div> <div>Skills / Strategies<ul style="list-style-type: none">Understand from contextActivate language from a text</div>	<div>Task<ul style="list-style-type: none">Write a formal and an informal e-mail message telling someone about your country</div> <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Formal e-mail etiquette <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>2</div> <div>Getting Help</div> <div>page 13</div>	<ul style="list-style-type: none">Ask for and offer to do favorsArrange to get something doneRecommend service providersPersuade someone to use your services	<ul style="list-style-type: none">ServicesService businesses	<ul style="list-style-type: none">The causatives <u>have</u> and <u>get</u>Passive causatives <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">The causative <u>make</u> to indicate obligation<u>Let</u> to indicate permissionThe passive causative: <u>by</u> phrases (review)	<ul style="list-style-type: none">Introduce a request for a favor with “I’m sorry to bother you”Politely turn down a request or favorExpress gratitude for an offer to help with “I’d appreciate that”Check if something’s possible with “I’m wondering if ...”Politely insistMake a tentative promise with “Let me see what I can do”	<div>Listening Skills<ul style="list-style-type: none">Listen to inferListen to summarize</div> <div>Pronunciation<ul style="list-style-type: none">Emphatic stress to express enthusiasm</div>	<div>Texts<ul style="list-style-type: none">A questionnaire about solving problemsAn illustrated conversationA section of an employee training manual</div> <div>Skills / Strategies<ul style="list-style-type: none">Identify main ideaUnderstand from context</div>	<div>Task<ul style="list-style-type: none">Write recommendations for businesses and services</div> <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Supporting an opinion with personal examples <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>3</div> <div>What We Read</div> <div>page 25</div>	<ul style="list-style-type: none">Recommend a good bookTalk about a newspaper or magazine articleDescribe tastes in leisure readingDiscuss formats of educational materials	<ul style="list-style-type: none">Genres of booksWays to describe a bookSome formats for reading	<ul style="list-style-type: none">Noun clauses that function as direct objectsNoun clauses: Embedded questions <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Verbs followed by noun clauses (expansion)Adjective complementsEmbedded questions with <u>whether</u>Embedded questions: usage and common errorsEmbedded questions: punctuation	<ul style="list-style-type: none">Express strong surprise by beginning a question with “You mean ...?”Introduce statements of common beliefSay “I actually don’t know” to admit that perhaps you shouldUse <i>actually</i> to express a surprising factSay “Duh” to admit you should have thought of something earlierAcknowledge someone’s good idea with “Why didn’t I think of that?”	<div>Listening Skills<ul style="list-style-type: none">Listen for main ideasListen to take notesParaphrase</div> <div>Pronunciation<ul style="list-style-type: none">Sentence stress in short answers with <u>so</u> and <u>not</u></div>	<div>Texts<ul style="list-style-type: none">A self-testAn illustrated conversationA questionnaire about reading tastesAn article about the formats of educational materials</div> <div>Skills / Strategies<ul style="list-style-type: none">Understand main ideaUnderstand details</div>	<div>Task<ul style="list-style-type: none">Write a review of something you’ve read</div> <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Summarizing <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>4</div> <div>Taking Care of Yourself</div> <div>page 37</div>	<ul style="list-style-type: none">Explain why you can’t come to work or classExpress wishes and regretsRecommend treatments and medicationsCompare approaches to health care	<ul style="list-style-type: none">Medical proceduresSymptoms and conditionsTypes of medications	<ul style="list-style-type: none">The past perfect<u>Wish</u> to express regrets and desires <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Verb usage: present and past (overview)<u>Wish</u> versus <u>hope</u>	<ul style="list-style-type: none">Agree to do what someone suggests with “Will do”State your willingness to help with “Don’t hesitate to ask”Express remorse for an error with “I could kick myself”Reassure someone who regrets a mistakeEncourage someone to look on the bright side with “It’s not the end of the world”	<div>Listening Skills<ul style="list-style-type: none">Listen for main ideasListen for details</div> <div>Pronunciation<ul style="list-style-type: none">Intonation of lists</div>	<div>Texts<ul style="list-style-type: none">A questionnaire about medical proceduresAn illustrated conversationAn article about alternative options for health care</div> <div>Skills / Strategies<ul style="list-style-type: none">Find supporting detailsApply real-world knowledge</div>	<div>Task<ul style="list-style-type: none">Write a comparison of two approaches to health care</div> <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Comparisons and contrasts <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>5</div> <div>Coping with Disasters and Emergencies</div> <div>page 49</div>	<ul style="list-style-type: none">Warn of a dangerous situationStart a conversation about a disaster in the newsDiscuss epidemicsPrepare for an emergency	<ul style="list-style-type: none">Emergency suppliesDisastersNatural disastersEmergency readiness and supplies	<ul style="list-style-type: none">Indirect speech: ImperativesIndirect speech: <u>Say</u> and <u>tell</u>—tense changes <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Direct speech: punctuation rulesIndirect speech: optional tense changes	<ul style="list-style-type: none">Introduce shocking information with “You won’t believe ...”Ask someone to waitExpress shock with “Oh, wow!”Express disbelief with “No way!”Begin a conversation about somethingExpress extreme dismay with “What a horror!”Ask for confirmation of someone’s shocking information with “You’re kidding”Ask to see something with “Let me have a look”Say “Here you go” to indicate you’re handing something to someone	<div>Listening Skills<ul style="list-style-type: none">Listen to inferListen for detailsListen for main ideasListen for instructionsParaphrase</div> <div>Pronunciation<ul style="list-style-type: none">Direct and indirect speech: rhythm</div>	<div>Texts<ul style="list-style-type: none">An emergency checklistAn illustrated conversationAn article about deadly outbreaks</div> <div>Skills / Strategies<ul style="list-style-type: none">Understand from contextConfirm facts</div>	<div>Task<ul style="list-style-type: none">Write about how to prepare for an emergency</div> <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Organizing detail statements by order of importance <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]

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<div>6</div> <div>Plans and Choices</div> <div>page 61</div>	<ul style="list-style-type: none">Express resolutions for creating a better lifeExamine past actionsDiscuss factors that promote successPrepare for a job interview	<ul style="list-style-type: none">Making resolutionsEmployment qualifications	<ul style="list-style-type: none">The future as seen from the past: <u>Was / Were going to</u> and <u>would</u>Perfect modals <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Expressing the future: reviewThe future with <u>will</u> and <u>be going to</u>: review<u>Should have</u> and <u>ought to have</u><u>Wish</u> + the past perfect	<ul style="list-style-type: none">Start a new topic of conversation asking a question with “So, ...?”Encourage someone’s effort with “I wish you luck”Express empathy that someone didn’t reach a goal with “I’m sorry”Encourage someone to persevereIntroduce a statement of regret with “I should have ...”Suggest someone isn’t to blame with “You couldn’t have known that”Say “Maybe so” to gently acknowledge someone’s regret about an actionAgree to consider a suggestion with “I’ll give that some thought”	<div>Listening Skills</div> <ul style="list-style-type: none">Listen to infer <div>Pronunciation</div> <ul style="list-style-type: none">Reduction of <u>have</u> in perfect modals	<div>Texts</div> <ul style="list-style-type: none">A job aptitude testAn illustrated conversationAn article about factors that promote success <div>Skills / Strategies</div> <ul style="list-style-type: none">Understand from contextActivate language from a textSummarize	<div>Task</div> <ul style="list-style-type: none">Write a profile of yourself <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Dividing an essay into topics <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>7</div> <div>Holidays and Traditions</div> <div>page 73</div>	<ul style="list-style-type: none">Exchange holiday greetingsAsk about local traditionsCompare holidaysDescribe wedding customs	<ul style="list-style-type: none">Types of holidaysWays to celebrate or commemorate a holidayDescribing the purpose of an event	<ul style="list-style-type: none">Adjective clauses with relative pronouns <u>who</u> and <u>that</u>Adjective clauses: Subject and object relative pronouns <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Adjective clauses: common errorsReflexive pronounsReciprocal pronouns: <u>each other</u> and <u>one another</u>Adjective clauses: <u>whom</u>	<ul style="list-style-type: none">Exchange holiday greetingsSay “I wonder if I could ask you ...” to introduce a question that might be sensitiveRespond warmly to a request with “Of course”Acknowledge the value of information with “That’s really helpful”Reassure someone that it’s OK not to know about local customs	<div>Listening Skills</div> <ul style="list-style-type: none">Listen for main ideaListen to compare and contrast <div>Pronunciation</div> <ul style="list-style-type: none">Thought groups	<div>Texts</div> <ul style="list-style-type: none">A self-test about holidaysAn illustrated conversationAn article about wedding customs <div>Skills / Strategies</div> <ul style="list-style-type: none">Understand from contextRelate to personal experience	<div>Task</div> <ul style="list-style-type: none">Describe two holidays that are celebrated in your country <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Descriptive details <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>8</div> <div>Innovations</div> <div>page 85</div>	<ul style="list-style-type: none">Describe new kinds of productsImagine a different past outcomeDescribe inventors and their inventionsConsider the impact of historical inventions	<ul style="list-style-type: none">Adjectives for describing products, processes, or ideasArcheology	<ul style="list-style-type: none">The unreal conditional: Review and expansionThe past unreal conditional <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Real and unreal conditionals: review<u>Unless</u> in conditional sentencesThe unreal conditional: variety of forms	<ul style="list-style-type: none">Change an opinion after giving it more thought with “Now that I think about it, ...”Admit you’re having a change of heart about a decision with “I guess not”Introduce a new possibility or idea with “So what about this?”Introduce an interesting fact with a question beginning with “You know what ...?”Introduce a probable cause with “Apparently, ...”	<div>Listening Skills</div> <ul style="list-style-type: none">Listen for main ideaListen for detailsSummarize <div>Pronunciation</div> <ul style="list-style-type: none">Contractions with <u>’d</u> in spoken English	<div>Texts</div> <ul style="list-style-type: none">A survey about new inventionsAn illustrated conversationAn article about a famous inventor <div>Skills / Strategies</div> <ul style="list-style-type: none">Understand from contextFind supporting details	<div>Task</div> <ul style="list-style-type: none">Write about the advantages, disadvantages, and historical impact of an invention or discovery <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Summary statements <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>9</div> <div>Discussing Global and Local Issues</div> <div>page 97</div>	<ul style="list-style-type: none">Agree and disagree politelyAsk about political viewsDebate different sides of an issueDiscuss solutions to global and local problems	<ul style="list-style-type: none">Controversial issuesStating a position on an issuePolitical points of viewPolitical and governmental systems	<ul style="list-style-type: none">Verbs followed by an object + an infinitiveNon-count nouns that represent abstract ideas <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Infinitives and gerunds: reviewInfinitives: passive formsCount and non-count nouns: review and expansion	<ul style="list-style-type: none">Buy time to construct an answer to a personal question with “Me?”Reveal a personal view with “To be honest, ...”Soften a statement of strong opinion with “I have to disagree” or “I’m not sure I agree”Soften a statement of disagreement with “Do you think so?”Begin a statement of strong opinion with “In my view, ...”Respond willingly to “Would you mind” or “I hope you don’t mind” with “Not at all”Soften a refusal with “Actually, as a general rule, ...”Say “I hope you don’t mind” when refusing to answer a question	<div>Listening Skills</div> <ul style="list-style-type: none">Understand point of viewListen to summarize <div>Pronunciation</div> <ul style="list-style-type: none">Emphatic stress	<div>Texts</div> <ul style="list-style-type: none">A survey about controversial issuesAn illustrated conversationA quiz about political literacyOn-the-street interviews <div>Skills / Strategies</div> <ul style="list-style-type: none">Understand from contextParaphraseCritical thinking	<div>Task</div> <ul style="list-style-type: none">Write about the pros and cons of a suggested solution to a global or local problem <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Contrasting ideas <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]
<div>10</div> <div>The Natural World</div> <div>page 109</div>	<ul style="list-style-type: none">Ask about a location on a mapWarn about possible dangers in the outdoorsRecommend a destination of natural beautyDescribe a country’s geography	<ul style="list-style-type: none">Adjectives for warningsCompass directionsAdjective formsSome geographical featuresDangers in the outdoorsGeographical features	<ul style="list-style-type: none">Prepositions of geographical place <u>on</u>, <u>in</u>, <u>of</u>, <u>to</u>Warnings with <u>had better</u> <div>GRAMMAR EXPANDER</div> <ul style="list-style-type: none">Suggestions and advice with <u>could</u>, <u>should</u>, <u>ought to</u>, and <u>had better</u>	<ul style="list-style-type: none">Recommend enthusiasticallyExpress disappointmentEnd a request informally with “OK?”Begin a conversation with someone you don’t know with “Excuse me”Express shock with “Are you serious?”Show appreciation for a warning with “Thanks for the heads-up!”	<div>Listening Skills</div> <ul style="list-style-type: none">Listen for detailsListen to classify <div>Pronunciation</div> <ul style="list-style-type: none">Voiced and voiceless <u>th</u>	<div>Texts</div> <ul style="list-style-type: none">A self-test about warningsAn illustrated conversationAn article about different environments <div>Skills / Strategies</div> <ul style="list-style-type: none">ClassifyUnderstand detailsUnderstand from context	<div>Task</div> <ul style="list-style-type: none">Write a description of your country <div>WRITING HANDBOOK</div> <ul style="list-style-type: none">Organizing by spatial relations <div>SOFT SKILLS BOOSTER</div> <ul style="list-style-type: none">[to come]

Reference Charts	page 123
Grammar Expander	page 126
Writing Handbook	page 145
Soft Skills Booster	page 155